

INVITATION FOR BIDS

IFB-24-082 CHARLES STREET AND LINCOLN STREET NON-POTABLE  
WATER BOOSTER PUMP STATIONS & RESERVOIR/TANK PROJECT #2024-  
06W

IFB-24-082



CITY OF BANNING, CA

<http://www.banning.ca.us>

RELEASE DATE: August 23, 2024

DEADLINE FOR QUESTIONS: September 17, 2024

RESPONSE DEADLINE: October 3, 2024, 11:59 pm

RESPONSES MAY BE SUBMITTED ELECTRONICALLY TO:

<https://secure.procurenw.com/portal/banning-ca>

City of Banning  
INVITATION FOR BIDS

IFB-24-082 Charles Street and Lincoln Street Non-Potable Water Booster  
Pump Stations & Reservoir/Tank Project #2024-06W

I. Instructions And Conditions .....

II. Introduction .....

III. Prerequisites .....

IV. Scope of Work .....

V. Submission Instructions & Questions .....

VI. Pricing Proposal.....

VII. Vendor Questionnaire.....

VIII. Terms & Conditions.....

Attachments:

- A - Purchase Order Terms & Conditions
- B - Lincoln St NP Booster Technical Specs (Vol. 1&2)
- C - Lincoln\_St\_NP\_Booster\_Improvement\_Plans
- D - Charles St NP Booster Technical Specs (Vol.1&2)
- E - Charles\_St\_NP\_Booster\_Improvement\_Plans
- F - Required\_Forms (7)
- G - General\_and\_Special\_Provisions (3)
- H - Sample\_Contract,\_Bonds,\_and\_Insurance\_Forms
- I - SWPPP\_Charles\_&\_Lincoln\_Booster\_Station\_Reservoirs
- J - References\_Request\_Form (1)
- K - 200 CFR
- L - Funding\_Agreement\_COR\_\_\_City\_of\_Banning

## I. Instructions And Conditions

WE ARE PLEASED TO ISSUE THE ENCLOSED BID SPECIFICATIONS FOR YOUR CONSIDERATION

- A. Bids will be rejected unless submitted electronically via the bidding website along with all required bid line items. All documents in the "Vendor Questionnaire" are required to be filled out, signed and submitted using the instructions listed herein.
- B. The City of Banning, Purchasing Department, will not honor any explanation or change in the bid documents unless a written addendum has been issued.
- C. All bids must identify bidder's firm name and be electronically submitted by a responsible officer or employee.
- D. The City reserves the right to reject any and all bids and to waive any informalities related thereto.
- E. It is the intention of the City to evaluate and make a recommendation for award as indicated by the electronic bid; however, the City does reserve the right to increase or decrease quantities or to remove items before award to remain within the limitations of the availability of approved funds. The apparent low Bidder will be notified prior to recommendation for award if such adjustments are deemed necessary.
- F. Our public bid openings occur online, on the OpenGov vendor portal at <https://procurement.opengov.com/portal/banning-ca> and results are available instantly at the bid event time.
- G. Prices quoted by the Bidder shall be exclusive of Federal Excise taxes pursuant to exemption of political subdivisions of a State by Federal Law.
- H. Prices quoted by the Bidder shall mean total cost to the City, F.O.B. delivered to Banning.
- I. Bid prices shall be firm for 90 days from date of bid opening to permit staff evaluation and City Council award. Upon award, prices quoted will be in effect for the term of the contract.
- J. Communications: All technical, scope, and/or project related questions shall be submitted through the [Procurement Portal Q&A Tab](#) before the deadline and according to these specifications herein. Any and all other bidding communications shall only be with Barbara Mason, Purchasing Manager, using the phone number listed within this document. Companies bidding on this project shall not communicate with any other City Staff members or they risk being disqualified.



## II. Introduction

### II.A Summary

The City of Banning ("City") is seeking a qualified entity or individual ("Company") to provide the goods and/or services described herein. The City anticipates selecting one firm to perform the services.

Bids are requested from Companies that have a demonstrated ability to perform the tasks identified in this Invitation for Bids ("IFB").

### II.B Background

The City of Banning is strategically located astride Interstate 10 between the Inland Empire and the Coachella Valley in the San Geronio Pass. The City, incorporated in 1913, has a rich and colorful history.

Initially Banning served as a stagecoach and railroad stop between the Arizona territories and Los Angeles. This history has contributed to the present-day spirit of pioneer resourcefulness and "can do" attitude that is so prevalent in the community.

Banning is a friendly and wholesome place to work and raise a family. Desirable executive housing is available, as well as moderate and lower income housing. Clean air, ample water supplies and the memorable and inspiring scenic vistas of both Mt. San Geronio and Mt. San Jacinto, the 2 tallest peaks in Southern California, are additional amenities which make the City of Banning a logical choice as a development opportunity in the Southern California area.

### II.C Contact Information

**Barbara Mason**

Purchasing Manager

99 E. Ramsey Street

Banning, CA 92220

Email: [bmason@banningca.gov](mailto:bmason@banningca.gov)

Phone: [\(951\) 922-3121](tel:9519223121)

**Department:**

Purchasing Division

### II.D Timeline

This Invitation for Bids will be governed by the following tentative schedule. All dates are subject to change at the discretion of the City:

<b>Release Project Date</b>	August 23, 2024
-----------------------------	-----------------



<b>Pre-Proposal Meeting (Non-Mandatory)</b>	September 10, 2024, 1:30pm City of Banning 99 East Ramsey Street Banning, California 92220 Please arrive early since late arrivals may be turned away.
<b>Question Submission Deadline</b>	September 17, 2024, 11:59pm
<b>Bid Submission Deadline</b>	October 3, 2024, 11:59pm
<b>Tentative Contractor Selection Date</b>	October 29, 2024



City of Banning  
INVITATION FOR BIDS  
IFB-24-082 Charles Street and Lincoln Street Non-Potable Water Booster Pump Stations &  
Reservoir/Tank Project #2024-06W

### III. Prerequisites

Bids will only be considered from Companies that meet the following prerequisites:

- Company shall be registered as vendor on the City's electronic bidding system, and listed as a Prospective Bidder for this specific project.
- If applicable, Company and/or its key personnel, shall hold an appropriate license for the Company's discipline and the Services on the date the Bid is submitted.
- If applicable, Company shall have registered with the Department of Industrial Relations and any other required organizations <http://www.dir.ca.gov/>.
- If applicable, the successful bidder will be required to obtain a City of Banning business license prior to commencement of work.



## IV. Scope of Work

### IV.A Scope

The Project includes, without limitation, furnishing all necessary labor, materials, equipment and other incidental and appurtenant Work necessary to satisfactorily complete the Project, as more specifically described in the Contract Documents. This Work will be performed in strict conformance with the Contract Documents, permits from regulatory agencies with jurisdiction, and applicable regulations. The quantity of Work to be performed and materials to be furnished are approximations only, being given as a basis for the comparison of Bids. Actual quantities of Work to be performed may vary at the discretion of the City Engineer.

Please review the files under the Attachments tab for detailed specifications for each location.

### IV.B Registration With the Department of Industrial Relations

In accordance with Labor Code Sections 1725.5 and 1771.1, no contractor or subcontractor shall be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, unless currently registered and qualified to perform public work pursuant to Section 1725.5 [with limited exceptions for bid purposes only under Labor Code Section 1771.1(a)].

### IV.C Prevailing Wages

In accordance with Labor Code Section 1770 *et seq.*, the Project is a “public work.” The selected Bidder (Contractor) and any Subcontractors shall pay wages in accordance with the determination of the Director of the Department of Industrial Relations (“DIR”) regarding the prevailing rate of per diem wages. Copies of those rates are on file with the Director of Public Works, and are available to any interested party upon request. The Contractor shall post a copy of the DIR’s determination of the prevailing rate of per diem wages at each job site. This Project is subject to compliance monitoring and enforcement by the DIR.

### IV.D Bonds

Each Bid must be accompanied by a cash deposit, cashier’s check, certified check or Bidder’s Bond issued by a Surety insurer, made payable to the City and in an amount not less than ten percent (10%) of the total Bid submitted. Personal or company checks are not acceptable. Upon Contract award, the Contractor shall provide faithful performance and payment Bonds, each in a sum equal to the Contract Price. All Bonds must be issued by a California admitted Surety insurer using the forms set forth in the Contract Documents, or in any other form approved by the City Attorney. Failure to enter into the Contract with the City, including the submission of all required Bonds and insurance coverages, within fifteen (15) Days after the date of the mailing of



written notice of contract award to the Bidder, shall subject the Bid security to forfeiture to the extent provided by law.

#### **IV.E Licenses**

Each Bidder shall possess a valid Class “A” Contractor’s license issued by the California State Contractors License Board at the time of the Bid submission, unless this Project has any federal funding, in which case the successful Bidder must possess such a license at the time of Contract award. The successful Contractor must also possess a current City business license.

#### **IV.F Retention Substitution**

Five percent (5%) of any progress payment will be withheld as retention. In accordance with Public Contract Code Section 22300, and at the request and expense of the Contractor, securities equivalent to the amount withheld may be deposited with the City or with a State or federally chartered bank as escrow agent, which shall then pay such moneys to the Contractor. Upon satisfactory completion of the Project, the securities shall be returned to the Contractor. Alternatively, the Contractor may request that the City make payments of earned retentions directly to an escrow agent at the Contractor’s expense. No such substitutions shall be accepted until all related documents are approved by the City Attorney.

#### **IV.G Competency of Bidders**

In evaluating Bidder responsibility, consideration will be given not only to the financial standing, but also to the general competency of the Bidder for the performance of the Project. Each Bidder shall set forth in the designated area of the Bid form a statement of its experience. No Contract will be executed with a Bidder that is not licensed and registered with the DIR in accordance with State law, and with any applicable specific licensing requirements specified in these Contract Documents. These licensing and registration requirements for Contractors shall also apply to all Subcontractors.

#### **IV.H Bidder’s Examination of Site And Contract Documents**

Each Bidder must carefully examine the Project site and the entirety of the Contract Documents. Upon submission of a Bid, it will be conclusively presumed that the Bidder has thoroughly investigated the Work and is satisfied as to the conditions to be encountered and the character, quality, and quantities of Work to be performed and materials to be furnished. Upon Bid submission, it also shall be conclusively presumed that the Bidder is familiar with and agrees to the requirements of the Contract Documents, including all Addenda. No information derived from an inspection of records or investigation will in any way relieve the Contractor from its obligations under the Contract Documents nor entitle the Contractor to any additional compensation. The Contractor shall not make any claim against the City based upon ignorance or misunderstanding of any condition of the Project site or of the requirements set forth in the





Contract Documents. No claim for additional compensation will be allowed which is based on a lack of knowledge of the above items. Bidders assume all risks in connection with performance of the Work in accordance with the Contract Documents, regardless of actual conditions encountered, and waive and release the City with respect to any and all claims and liabilities in connection therewith, to the extent permitted by law.

#### **IV.I Trade Names or Equals**

Requests to substitute an equivalent item for a brand or trade name item must be made by written request submitted no later than the date specified in Section 4-6 of the General Provisions. Requests received after this time shall not be considered. Requests shall clearly describe the product for which approval is requested, including all data necessary to demonstrate acceptability.

#### **IV.J Trenching**

If the Project involves the construction of a pipeline, sewer, sewage disposal system, boring and jacking pits, or similar trenches or open excavations, which are five (5) feet deep or more, then each Bidder must submit, as a Bid item, adequate sheeting, shoring, and bracing, or an equivalent method, for the protection of life or limb, which shall conform to applicable safety orders. This final submission must be accepted by the City in advance of excavation and must include a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from caving ground during the excavation Work. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer.

#### **IV.K Listing Subcontractors; Self-Performance**

Each Bidder shall submit a list of the proposed Subcontractors on the Project, as required by the Subletting and Subcontracting Fair Practices Act (Public Contract Code Section 4100, *et seq.*). Contractor shall self-perform not less than 50% of the Work, in accordance with Section 3-2 of the Standard Specifications.

#### **IV.L References Request Form**

This document is to be sent to your references during the bidding process. Please have them fill it out and email it to [purchasing@banningca.gov](mailto:purchasing@banningca.gov). We will not accept any reference forms submitted through OpenGov. Inform your references to email the form by the due date to the provided email. You are still required to provide your references so we can compare them to the references we receive.



## IV.M Time of Completion

270 Working Days



City of Banning  
INVITATION FOR BIDS  
IFB-24-082 Charles Street and Lincoln Street Non-Potable Water Booster Pump Stations &  
Reservoir/Tank Project #2024-06W