

Good afternoon,

Harris & Associates is requesting qualifications from **qualified and certified DBE firms** interested in providing services related to the **City of Concord's Willow Pass Road Bike Lane Connection Project (Federal Project Number: STPL-5135(067); City Project Number: 2572).**

Scope of service items include, but are not limited to: Surveying; Traffic Engineering; Environmental Services; Public Relations/Outreach; and Utility Locating/Potholing.

Interested firms should respond by October 22, 2024, to allow time for evaluation. RFP deadline is October 31, 2024.

Scope of work, as provided in the City's RFP, is available online and upon request:

<https://www.publicpurchase.com/gems/concord,ca/bid/bidView?bidId=192931> .

Interested firms may respond by submitting your statement of qualifications (include firm profile, relevant local experience, and resumes) proof of DBE certification, and completed Inspector General, California Department of Transportation Form, Caltrans Sample Cost Proposal 1 and California Safe Harbor Cost Rate Program Form (if needed) via email to Elizabeth.McKegney@weareharris.com.

Upon request, Harris & Associates will assist in providing information regarding the consultant's procurement of bonds, lines of credit, insurance, necessary equipment, supplies, materials, or related assistance or services. This RFQ shall not obligate Harris & Associates to either contract with, or reimburse costs to, responses hereto.

Link to Inspector General, California Department of Transportation Form: (IOAI Certification of Indirect Costs and Financial Management System) <https://ig.dot.ca.gov/resources/instructions-fdr-icr>

California Safe Harbor Indirect Cost Rate Program form: (CA Safe Harbor Rate Form)
<https://dot.ca.gov/-/media/dot-media/programs/procurement-contracts/documents/casafe-harbor-rate-form.pdf>

Link to Caltrans Sample Cost Proposal 1: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/ae/files/sample-cost-proposal-1-for-contracts-with-cost-plus-fixed-fee-or-lump-sum.pdf>

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